

## Course Training Report

### Training details

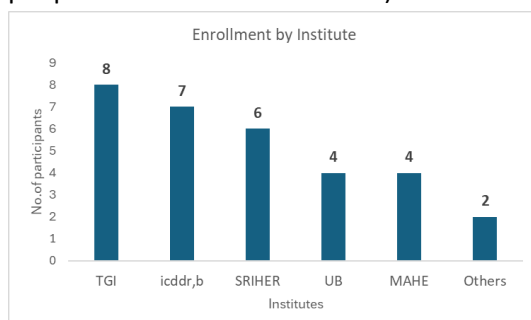
1. **Name of Course:** Basics of research project management
2. **Theme of the course/training:**
3. **Organizing institute:** The George Institute for Global Health
4. **Course faculty**

**Course lead:** Dr Mercian Daniel, Senior Research Fellow & Operations lead-Community studies, TGI India

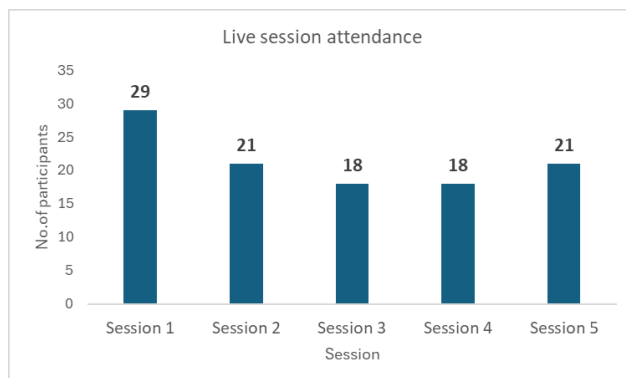
**Co-tutor:** Naushad Alam Khan, Senior Project Manager, TGI India
5. **Intended learning objectives:**
  - To understand the key principles and concepts of project management
  - To understand the project management lifecycle for effective research project management
  - To develop a plan, execute, and monitor progress of a research project across the lifecycle
  - To plan and establish a team who will implement the research project
  - To acquire practice skills by using basic project management tools
  - To reflect upon and learn to use qualities of a good project manager
6. **Course delivery dates:** June 2025- September 2025
7. **Course details:** 5 live interactive sessions (conducted via zoom) + 4 pre-recorded sessions + 3 group assignment + reading material + 1 end of course quiz
8. **Total contact hours:** 8.25 hrs (6.25 hrs live session + 2 hrs pre-recorded session)
9. **Assignment details:** All participants were divided in cross-country groups to complete the assignments (given in the form of case studies) for each module and present them during the live session.  
At the end of the course all participants were required to complete a multi-choice question quiz with a minimum score of 75%.
10. **Total enrolled and completed:** Enrolled-**31** participants, Completed-**25** participants (**81%**)

### Participant details

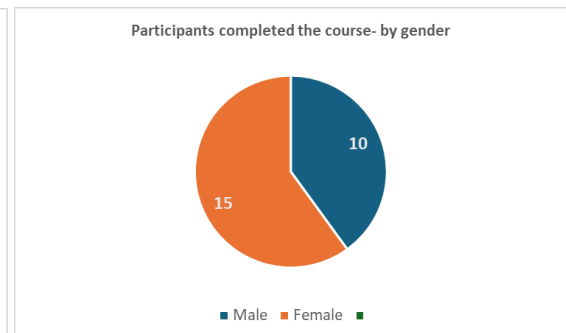
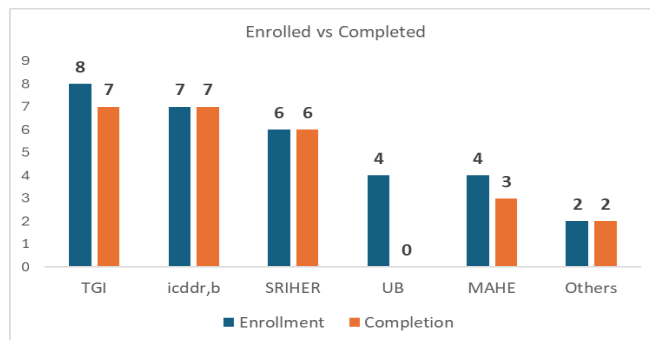
1. An expression of interest was sought for the course from all partner institutes for enrollment. The total number of enrolled participants in the course was **31** (including **8** people from outside the Centre)



## 2. Attendance of live interactive sessions(n=5)



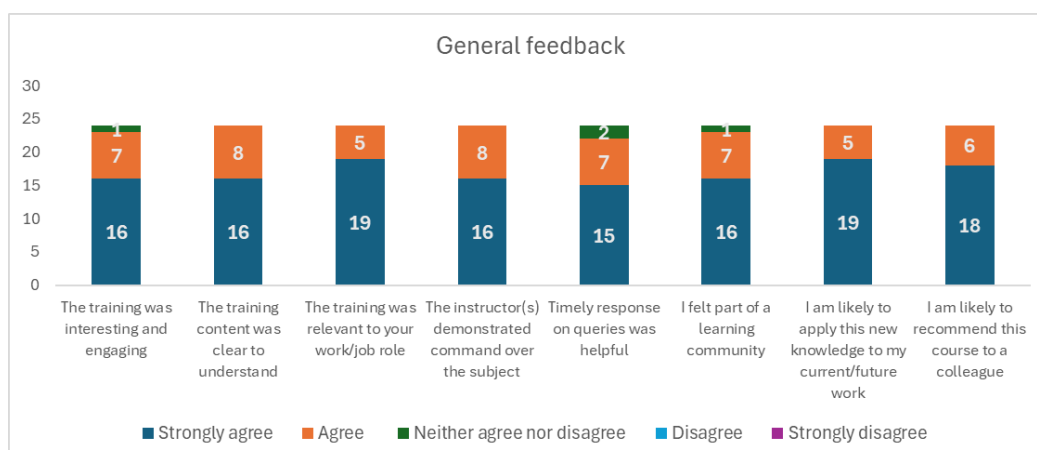
3. 25 participants (81 %) successfully completed the course meeting the course completion criteria attending 3/6 live session, participating in 3 out of 4 group assignments and successfully completing the end of course quiz and were eligible for course certificates.

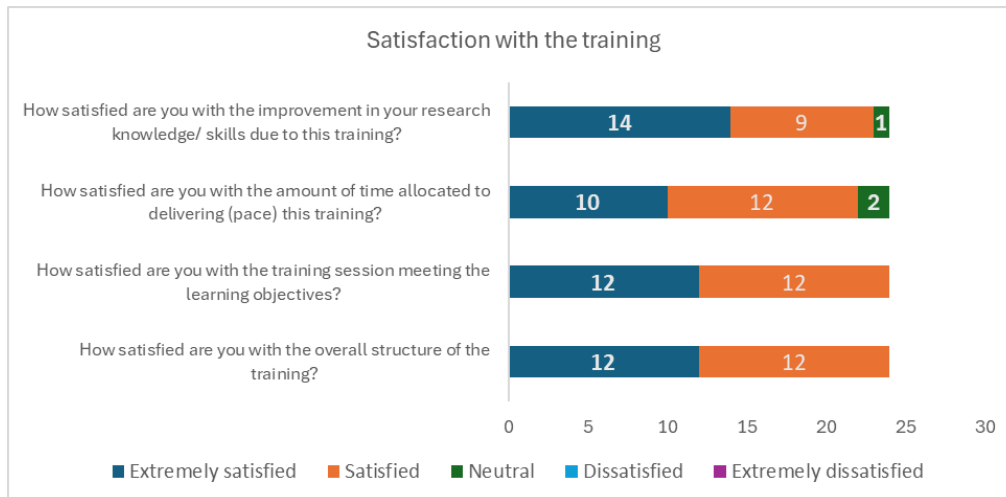


## Participant Feedback

Feedback was collected anonymously from participants using feedback form via the Moodle platform. 96% participants (24/25) who completed the course provided the feedback.

**98%** participants responded agreed/strongly agreed to the general feedback questions, while response was recorded satisfied/extremely satisfied by **97%** participants for satisfaction related questions.





## Qualitative feedback

### Valuable part about the training

- Discussions during live interactive sessions and course material shared by faculty
- Cross country assignment group and live feedback during the sessions after team presentations
- Introduction to frameworks like RACI
- Learning practical tools like Gantt charts and risk matrices that simplify project planning and execution

### Application of new knowledge and skills gained

- Designing and implementing new projects
- Breaking up task in current project realistically to achieve objectives timely
- Establishing a structured implementation and monitoring plan for the management of current project
- Managing field level project activities and staff
- Setting up a new team and task distribution within the team members

### Suggestions for improvement:

- An advance level course for project management would be beneficial
- Additional follow up sessions and reading material to help reinforce the concepts learned
- Sessions could be of slightly longer duration
- Improved inter-country communication so that team members can come together and complete group work more effectively
- Participants also suggested some additional topics on which sessions can be organized, these include the following:
  - Ethical issues of project management
  - Use of web-based project management tool
  - Management of data flow
  - Case studies on handling specific challenges in project management

### Technical issues

No technical issues were faced by the participants during the course



## Key learnings

The creation of cross-country groups for assignments provided an opportunity for the course participants to collaborate and share ideas. The assignments were given in the form of case-studies using real-world project examples. Different team members were requested to present the assignment at each session, providing opportunities for all members of the group to also develop their presentation skills.

## Testimonials from the course participants

*"The most valuable aspect of the training was the opportunity to learn practical, real-world skills that can be immediately applied to my work. The interactive sessions and case studies helped me understand the key concepts in a more hands-on manner"*

*"I have learned about resource mapping and budget allocation, which had drawn my attention. As I am working on NIHR GHRC project and working on Resource plan, I am going to apply the things I have learned in the course, and I have improved my way of thinking towards managing the project. Thanks to Mr Mercian Daniel and Mr Naushad"*